

ST. IVES TOWN COUNCIL

TERMS OF REFERENCE OF COUNCIL COMMITTEES



COUNCIL

Matters to be resolved only by Council

- Issuing the precept.
- Borrowing money.
- Approving the end of year Accounts and Annual Return.
- Incurring capital expenditure over and above the Council's approved budget.
- Incurring revenue expenditure which is over and above the Council's approved budget and is in excess of £250 per item (unless incurred already under Financial Regulations 3.4)
- The Council has ultimate responsibility to ensure financial balance and probity.
- Amending Standing Orders and Financial Regulations.
- Setting the number of Committees, and the names and number of Members appointed to each Committee.
- Determining the functions and constitution of Committees and Sub-Committees.
- Setting the dates of routine meetings of the Council and its Committees.
- Filling of Member vacancies occurring on any Committee or Council
- Appointing or nominating persons to fill vacancies on outside bodies.
- Confirming the appointment of, and dismissing the Town Clerk.

COMMITTEES

Committee Chairman

In liaison with the Town Clerk, the Committee Chairmen have the authority to cancel or postpone a meeting owing to lack of business or in an emergency.

Safeguards

1. The Council may, at any time without prejudice to executive action taken already, revoke any executive power delegated to a Committee or Officer.
2. Matters delegated to Committee may be referred to full Council at the request (written or verbal) of two Members of the Council prior to the resolution of the matter.
3. In accordance with Standing Order 46 the Council may, under specified conditions, reverse a Committee (or Council) decision within 6 months.