

# ST. IVES TOWN COUNCIL

## TERMS OF REFERENCE OF COUNCIL COMMITTEES



### PLANNING COMMITTEE

#### Members

- The Chairman and Vice Chairman of the Council are ex-officio members of all Committees and have voting rights as per Standing Order 55.
- The Committee shall entirely consist of Councillors
- Members of the Committee are appointed at the Annual Meeting of the Council. (As per Standing Order 54).
- Committee vacancies occurring during the year may be filled by appointment by the Council
- Three Members or one half of the Committee shall constitute a quorum for meetings whichever is the greater (As per Standing Order 58).
- The Chairman and Vice Chairman of the Committee shall be appointed at the first meeting of the Committee during the Municipal Year (As per Standing Order 56).

#### Meetings

Meetings are held on a 4 weekly cycle.

#### Decision Making /Delegated Powers

1. Key areas covered: ***Planning Applications and related matters.***
2. The Committee has delegated powers to consider and respond to all applications for planning permission and planning appeals referred to the Town Council by the Local Planning Authority.
3. To consider all matters relating to Listed Building Consents, the Conservation Area and the Area of Outstanding Natural Beauty.
4. To identify, comment upon, and refer to the relevant authorities any matters considered to be in breach of planning permission.
5. To comment upon and monitor Tree Preservation Orders and to seek approval for further TPOs if deemed necessary.
6. To respond to all relevant consultation documents relating to planning and associated matters.
7. The Committee is authorised to establish sub-committees and working groups, and to appoint advisers as and when necessary to assist in its work.