

Minutes of the Meeting of the Resources Committee, St Ives Town Council held in the Committee Room, The Guildhall, St Ives on Thursday 17 June 2010 at 7.00 pm

PRESENT

Chairman – Councillor A P Mitchell
Vice Chairman – Councillor C C Nicholls

COUNCILLORS

Andrewes T	Tanner J (until 7.27 pm)
Fry B	Tonkin G E T
Sanger C E	Tulley T
Symons J H	Watson Mrs Y (from 7.10 pm)

OFFICERS

Town Clerk

APOLOGIES FOR ABSENCE – None.

R.1 ELECTION OF COMMITTEE CHAIRMAN

RESOLVED – that Councillor A P Mitchell be Chairman of the Resources Committee for 2010/2011.

R.2 ELECTION OF COMMITTEE VICE-CHAIRMAN

RESOLVED – that Councillor C C Nicholls be Vice-Chairman of the Resources Committee for 2010/2011.

R.3 MINUTES OF LAST MEETING

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 11 February 2010.

Councillor Watson joined the meeting at this point.

R.4 DECLARATIONS OF MEMBER / OFFICER INTERESTS

None.

R.5 REVIEW OF INTERNAL AUDIT REPORT FOR YEAR ENDED 31 MARCH 2010

The report on the findings of the internal audit had been circulated prior to the meeting and the findings and recommendations were considered. It was acknowledged that a number of recommendations had cost implications and so it would be necessary to establish the potential costs and to consider further the potential benefits.

RESOLVED – that the report be accepted, recommendations with no cost implications be implemented and that recommendations with cost implications be costed and reported back to the committee for decision.

R.6 CONSIDERATION OF TOWN COUNCIL RISK MANAGEMENT

A draft risk management document had been circulated prior to the meeting. During discussion, minor amendments were agreed.

RECOMMENDED – to Council that the Risk Management document, as amended, be adopted.

Councillor Tanner left the meeting at this point.

R.7 FINANCIAL REPORT

This item was deferred to the next meeting of the Resources Committee.

R.8 SHORTLISTING AND INTERVIEW ARRANGEMENTS FOR TRAFFIC CONTROL OFFICER POST

Following consideration, it was

RECOMMENDED – to Council that the shortlisting and interview panel consist of the Mayor, Chairman or Vice-Chairman of Resources and Environment Committee, Police Inspector and Town Clerk.

R.9 COMMUNICATIONS – UPDATE ON NOTICE BOARD AND WEBSITE

Improvements to the Town Council's website were noted. With regard to the proposed notice board at Royal Square, the Clerk gave an undertaking to check on the expected installation date.

R.10 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

R.11 MARKET HOUSE UPDATE (Paragraph 3)

The Clerk reported on the legal steps that had been taken with regard to a particular shop unit, and advised that payment of arrears had been received.

RESOLVED – that the Council's solicitor be notified and that advice be sought on the Council's position and the recommended way to proceed.