

Minutes of the Meeting of the Resources Committee, St Ives Town Council held in the Council Chamber, The Guildhall, St Ives on Thursday 19 November 2009 at 7.00 pm

PRESENT

Chairman – Councillor R Tulley (Committee Vice-Chairman)

COUNCILLORS

Andrewes T

Fry B

Nicholls C C

Symons Mrs J H

Tanner Mrs J

Tonkin G E T

Watson Mrs Y

OFFICERS

Town Clerk

APOLOGIES FOR ABSENCE – were received from Councillors Isaacs H R G and Mitchell A P.

R.49 MINUTES OF LAST MEETING

RESOLVED – that the Chairman signs as a true and correct record the Minutes of the meeting of the Committee held on 8 October 2009.

R.50 DECLARATIONS OF MEMBER / OFFICER INTERESTS

The Town Clerk declared a Prejudicial Interest in Minute R.57 (Salary Review) and withdrew from the meeting during consideration of this item.

Councillor Nicholls declared a Prejudicial Interest in Minute R.59 (Market House) as a family member had been an employer of the applicant, and withdrew from the meeting during consideration of this item.

R.51 ACTIVE PARTNERSHIPS – UPDATE

An update was given on the meeting with Cornwall Council officers on 16 November. Despite delays in the implementation of active partnerships, officers were developing the means of developing and implementing ideas brought forward by local councils.

In addition to continuing to explore the Town Council's original expression of interest in public space management, the potential for management of the Guildhall and responsibility for public toilets had also been discussed.

Members acknowledged the aim for active partnerships to result in benefits such as better service with local management, continuing a service that otherwise was under threat, or providing services with efficiencies and local knowledge.

/contd.

RECOMMENDED to Council – that

- (1) the Town Council continue discussions with Cornwall Council officers regarding active partnership proposals; and
- (2) the Localism Portfolio Holder be invited to an informal meeting of the Council to further discussions.

R.52 RESOURCE COMMITTEE – BUDGET RECOMMENDATIONS

Draft budget recommendations had been circulated prior to the meeting. Following consideration, it was

RECOMMENDED to Council – that the draft budget recommendations from the Resource Committee (as circulated) form the basis for the budget setting process.

R.53 CONSIDERATION OF DRAFT BUDGET 2010/2011

Members considered the draft budget, taking into account the Council's plans, commitments, liabilities and sources of income. The Clerk explained that interim figures would be agreed in order to enable calculation of the budget and draft precept for final consideration and adjustment if needed.

RECOMMENDED to Council – that the draft budget as circulated be the basis on which the Council's budget for the financial year 2010 / 2011 be prepared, for final consideration and approval by Council on 3 December, with the Committee Chairmen to be consulted on any adjustments needed.

R.54 TERMS OF REFERENCE OF COMMITTEES

The proposed terms of reference

RECOMMENDED – that the proposed terms of reference for the Resources Committee be approved, with an amendment to no. 7 to include “use and upkeep”.

R.55 CORRESPONDENCE

None.

R.56 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

R.57 SALARY REVIEW (Paragraph 1 & 3)

The Town Clerk declared a Prejudicial Interest in this item and withdrew from the meeting during its consideration.

Regarding the salary scale for the Town Clerk, the scale 35 – 38 was arrived at after considering the NALC guidance. It was proposed that the Clerk be paid at scale 37 from 1 April 2010.

RECOMMENDED – that the salary scales for the Town Clerk, Administrative Assistant and Clerical Assistant, as set out in the report and as considered at the meeting, be approved and implemented from 1 April 2010.

R.58 STAFF APPRAISALS – UPDATE (Paragraph 1 & 3)

The Mayor reported that the Town Clerk’s appraisal had been carried out and that it had been agreed that the level of work carried out was of a high standard. Training currently underway would be completed in the coming year and would be of benefit to the Clerk and to the Council as a whole.

The appraisal of the Administrative Assistant would be conducted in the near future and of the Clerical Assistant following their initial six month period of employment.

RESOLVED – that this report be noted.

R.59 MARKET HOUSE UPDATE (Paragraph 3)

Councillor Nicholls declared a Prejudicial Interest in this item as a family member had been an employer of the applicant, and withdrew from the meeting during consideration of this item.

An update was given on an ongoing issue at Market House and it was noted that if the issue had not been resolved by January, further action would be required.

It was also reported that the rent review process was underway, with initial findings having been reported back by the surveyors appointed. A further update would be received in due course.

RESOLVED – that the ongoing issue and the progress on the rent review be noted.

R.60 TOWN COUNCIL PROPERTIES (Paragraph 3)

Members considered a written report circulated prior to the meeting. Following discussion it was agreed that it would be of benefit to clarify the Council’s position.

RECOMMENDED – that with regard to the Fishermen’s Lodges, the Council acknowledges the right of the fishermen to use the lodges and will continue to accept grant applications for the upkeep of the buildings.

R.61 COMMUNICATIONS – UPDATE ON PROGRESS WITH NOTICEBOARD (Paragraph 3)

Members considered a written report circulated prior to the meeting.

RECOMMENDED – that the licence fee as stated in the report be paid to enable the siting of the Town Council's noticeboard in Royal Square.

Meeting closed at 8.24 pm

Chairman