

Minutes of the Meeting of St Ives Town Council held in the Council Chamber, The Guildhall, St Ives on Thursday 15 July 2010 at 7.00 pm

PRESENT

Chairman – Councillor Mrs Y Watson (Town Mayor)

Vice-Chairman – Councillor Mrs J Tanner (Deputy Town Mayor)

COUNCILLORS

Andrewes T

Fry B

Laity N P

Isaacs H R G

Mitchell A P (from 7.05pm until 8.32pm)

Nicholls C C

Slack K

Symons J H

Tanner Miss S J

Tulley R

Williams T M

OFFICERS

Town Clerk

Administrative Assistant

IN ATTENDANCE

Cornwall Council's Localism Area Manager attended the meeting until the conclusion of Minute 51.

PRAYERS

In the absence of the Mayor's Chaplain, Councillor Nicholls led the Council in prayer.

APOLOGIES FOR ABSENCE – were received from Councillors Richards P J, Sanger C E and Tonkin G E T.

22. POLICE LIAISON SESSION

PC Perkin presented the police report including the recorded crime figures. He advised that Devon and Cornwall had been ranked the fourth safest area in England and Wales, with only 0.56% of people falling victim to crime. The local neighbourhood team had been involved with several Bikeability courses in schools and had helped to run two athletics meetings for school children. There had been a PACT stand at the recent Ayr Field Day and the PACT priorities remained as: traffic flow; and lack of youth activities. The next PACT meeting was planned for 8 September at 6.30pm.

The Force had announced that it will no longer be responsible for Traffic Management at pre-planned events, meaning that for the majority of town events in future it would be necessary to arrange for more stewards to help with traffic management. The Police would continue to assist with traffic management for military events, including Remembrance Day.

In response to a question, PC Perkin stated that the Police were working with the Traffic Commissioner to address the congestion caused by buses in Royal Square.

The Mayor thanked PC Perkin for his attendance at the meeting.

23. **REPORTS FROM COMMUNITY ORGANISATIONS**

Tate St Ives

Mark Osterfield reported that land for Tate St Ives Phase II had been secured as Cornwall Council had purchased a suitable site. The land was bought from Penwith Housing Association, enabling them to redevelop accessible sheltered housing units for their residents at the front of the site, whilst allowing Tate St Ives to extend its facilities to the rear. Discussions were set to continue with public and private funders, with the aim to deliver the project in 2014.

Regarding the Barbara Hepworth Museum wall repair, the second phase of works were due to take place at the start of November and would take approximately 5 weeks. They were working with contractors and Cornwall Council to establish a suitable temporary alternative route and would liaise with neighbouring residents.

24. **REPORTS FROM CORNWALL COUNCILLORS AND / OR THE COMMUNITY NETWORK PANEL**

The Community Network Manager reported that St Ives School had won the D.O.T. Eco Design Challenge and reported that the Community Network team had supported the Consols Pool Association, Ayr Field Group with play equipment, Porthminster Beach Garden Group in submitting their bid for £32,000, Carbis Bay Memorial Hall in their application for £10,000 for resurfacing the car park, and the St Ives Food Festival in their application for £1,100. Along with the Cornwall Councillors Community Chest funding, there had been applications for over £60,000 funding for the area.

Councillor Fry raised concern at matters discussed by the Community Network Panel before being brought to the Town Council. Councillor Mitchell welcomed the funding applications but raised concern at other cuts to funding and services in the town, with risk of losing peppercorn rents and the threat to the Tourist Information service.

Councillor Isaacs thanked the Community Network Manager for the valuable assistance with the May Day events.

25. **PUBLIC SPEAKING**

Councillor Tulley advised that he had a Prejudicial Interest with regard to St Ives Day Centre and wished to exercise his right to speak as a member of the public in accordance with Paragraph 12(2) of the Councillors Code of Conduct.

Councillor Tulley gave an update on the work of the Day Centre Steering Group, stating that the Town Council had called an open meeting when it had been announced that the existing Day Centre would close. From this meeting, a number of volunteers had met and agreed plans to reopen the day centre to operate with Age Concern but with volunteers to provide a service from Monday to Friday, 10am to 4pm as a meeting place for older people to socialise and also for advice and support from relevant organisations. They had planned to take over from the existing Trustees but had been advised that this was not possible. There had been difficulties with the lease and so they were seeking advice from property officers at Cornwall Council on how to proceed. There had been concerns at the potential for peppercorn rents to be withdrawn and replaced with grants from relevant services, but a statement from Cornwall Council had advised that it was not the intention to withdraw peppercorn rents.

Councillor Mrs Watson advised that she had a Prejudicial Interest with regard to St Ives Day Centre and wished to exercise her right to speak as a member of the public in accordance with Paragraph 12(2) of the Councillors Code of Conduct. As she intended to speak on a topic which was confidential, she requested to speak following the exclusion of the press and public.

**RESOLVED** – that Councillor Mrs Watson be permitted to address the council to speak with regard to St Ives Day Centre, following the exclusion of the press and public.

26. **CHAIRMAN'S ANNOUNCEMENTS**

1. Alterations to our schedule of meetings are:

- The 1 July meeting of the Environment Committee has been rescheduled to be held on Thursday 29 July.
- The 23 September meeting of the Community and Amenities Committee has been brought forward and will instead be held on Thursday 9 September.

2. The Annual Garden Competition has been launched, with the closing date for entries being tomorrow, in time for judging next Wednesday – if you know anyone who's planning to enter, please remind them of the relevant dates.

3. An additional report, seeking approval for use of the Council Seal, has been included as report 13 on this agenda in view of urgency.

4. I am pleased to announce that St Ives has been awarded eight place in an independent Which? Holiday survey on the nation's favourite seaside towns. Over 4000 people took part in the poll and showed their love for St Ives' stunning beaches, striking coastline and choice of attractions, ahead of over 150 destinations. Congratulations also to Newquay who were ranked sixth in the poll. The award was received by Deputy Mayor, Councillor Joan Tanner.

27. **DECLARATIONS OF MEMBER / OFFICER INTERESTS**

Councillor Mrs Watson declared a Prejudicial Interest in Minute 53 (St Ives Day Centre) as a Trustee of the Day Centre, and withdrew from the meeting during consideration of this item. She also declared a Personal Interest in Minute 35 (Grants – Friends of St Ives Library) as a volunteer worker for the library.

Councillor Mrs J Tanner declared a Prejudicial Interest in Minute 53 (St Ives Day Centre), as a Trustee of the Day Centre, and withdrew from the meeting during consideration of this item. Councillor Mrs Tanner also declared a Prejudicial Interest in Minute 35 (Grants – St Ives Harbour Swimming) as a member of the St Ives Harbour Swimmers, and withdrew from the meeting during consideration of this item.

Councillor Tulley declared a Prejudicial Interest in Minute 53 (St Ives Day Centre) as a member of the group working to reopen the Day Centre, and withdrew from the meeting during consideration of this item.

Councillor Williams declared a Prejudicial Interest in Minute 35 (Grants – September Festival) as her son would be in the Battle of the Bands competition, and withdrew from the meeting during consideration of this item. She also declared a Prejudicial Interest in the information report on the allotments as a person whose name was on the allotments waiting list.

Councillor Slack declared a Prejudicial Interest in Minutes 34 (Hayle Harbour) as a friend of members of Save Our Sands, and withdrew from the meeting during consideration of this item.

Councillor Laity declared a Prejudicial Interest in Minute 53 (St Ives Day Centre) as a member of the group working to reopen the Day Centre) and also in Minute 35 (Grants – Rose Lodge) as a member of the Lodges, and withdrew from the meeting during consideration of these items.

Councillor Miss S Tanner declared a Prejudicial Interest in Minute 53 (St Ives Day Centre) as a relative of a Trustee of the Day Centre, and withdrew from the meeting during consideration of this item.

Councillor Isaacs declared a Prejudicial Interest in Minute 35 (Grants – Leach Pottery) as a management board member, and withdrew from the meeting during consideration of this item.

Councillor Fry declared a Prejudicial Interest in Minute 35 (Grants – Rose Lodge) as a member of the Lodges, and in Minute 54 (St Ives Map) as a business associate of the company concerned, and withdrew from the meeting during consideration of these items.

Councillor Mitchell declared a Personal Interest in Minute 53 (St Ives Day Centre) as a member of the group working to reopen the Day Centre).

28. **MINUTES**

**RESOLVED** – that the Chairman signs as a true and correct record

the Minutes of the Council meeting held on 13 May 2010

the Minutes of the Annual Meeting of the Council held on 17 May 2010

the Minutes of the Reconvened Annual Meeting of the Council held on 20 May 2010

the Minutes of the Extraordinary Meeting of the Council held on 1 July 2010

29. **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** – that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matter on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

30. **PRESENTATION ON TOURIST INFORMATION PROVISION – STEVE KESSELL, INTERIM LOCAL TOURISM SERVICES MANAGER, VISIT CORNWALL**

Steve Kessell explained the current ownership and responsibility for the St Ives Tourist Information Centre and advised that with the change to the unitary authority, Visit Cornwall had inherited three tourist information offices. Visit Cornwall's role was not to run TIC's, but to grant fund and support them and so the decision had been made to close the St Ives TIC on 31 March 2011 unless it could be transferred to new ownership. Visit Cornwall would continue to be supportive of a tourist information service in St Ives.

There was a full discussion on the current operation and costings of the service, along with consideration of various models of running TIC's in other towns in Cornwall.

Members expressed concern at the short timescale given to find a way of continuing the service, stating that it would be a false economy for the town for Cornwall Council to cut this service. There were also concerns that the Town Council had approached Cornwall Council with a request about taking on the TIC service in June 2008 but that it had not been possible to progress at that time. Restrictions on allowing only accredited accommodation providers had impacted on the revenue generation of the TIC and the Town Guide.

Following full consideration, it was

**RESOLVED** – that the closure of St Ives TIC was not acceptable in view of the potential impact on businesses in the town and so the Town Council would work with Visit Cornwall and local businesses to seek to find a way to continue to provide the tourist information service in St Ives.

Councillor Mitchell left the meeting at this point.

31. **RE-ADMITTANCE OF THE PRESS AND PUBLIC**

**RESOLVED** – that the press and public be re-admitted to the meeting.

32. **TRAFFIC MANAGEMENT**

The Clerk had circulated a report on the Police announcement that over the next 12 months the Police would withdraw their support for traffic management for events and that responsibility would be handed over to the highway authority and event organisers. It was noted that this would impact on civic and community events organised by the town council which involve traffic management.

**RESOLVED** – that a further report on the costs, implications and options with regard to the increased responsibility for traffic management for event organisers be brought to the next meeting of the Council.

33. **CORNWALL COUNCIL – CONNECTING CORNWALL CONSULTATION**

After considering the report on the consultation on Cornwall's third Local Transport Plan, it was

**RESOLVED** – that Town Councillors would respond to the consultation individually.

34. **HAYLE HARBOUR – PROPOSED FOOTPATH AND PARKING AT LELANT QUAY**

Councillor Slack declared a Prejudicial Interest as a friend of members of Save Our Sands, and withdrew from the meeting during this item.

Councillor Mrs Watson reported that she and Councillors Fry and Tulley had met representatives from ING on site to speak about the potential for them to create a footpath with permissive rights which would accommodate the use of the quay as a working quay in the future. A summary of the proposal had been circulated prior to the meeting.

It was noted that to achieve the aim of those who had provided statements to support a definitive map application in this area, the permissive rights should include the entirety of the route, including the track access.

RESOLVED – that at this stage ING’s efforts to create a public right of way were supported and that the Town Council would continue to negotiate with them to help establish a suitable route.

35. GRANTS APPLICATIONS

Application: St Ives September Festival

Councillor Williams declared a Prejudicial Interest in this item as her son was entering the Battle of the Bands competition, and withdrew from the meeting during consideration of this item.

Councillor Laity left the meeting during this item.

Consideration: value of this community event, encouraging youngsters to participate in this voluntary venture for the town.

Recommendation: that a grant of £450 be awarded to the St Ives September Festival, for the purposes set out in the grant application.

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Application: CAB Cornwall

Consideration: value of the debt and general advice given to the local community.

Recommendation: that a grant of £100 be awarded to CAB Cornwall, for the purposes set out in the grant application.

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Application: Salvation Army Drop In Centre

Consideration: value of the work of the group and the provision of facilities for young people.

Recommendation: that a grant of £200 be awarded to the Salvation Army Drop In Centre, for the purposes set out in the grant application.

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Application: Rose Lodge

Councillor Laity had declared a Prejudicial Interest in this item as a member of the Lodges and was not present during its consideration.

Councillor Fry declared a Prejudicial Interest in this item as a member of the Lodges and withdrew from the meeting during its consideration.

Consideration: the need to ensure that the Lodges are kept in good repair.

Recommendation: that a grant of £240 be awarded to the Rose Lodge, for the purposes set out in the grant application subject to receipt of accounts and their approval by the Clerk and Mayor.

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Councillor Laity returned to the meeting at this point.

Application: Friends of St Ives Library

Councillor Mrs Watson declared a Personal Interest in this item as a volunteer worker for the library.

Consideration: A reprint of the Book of St Ives by Cyrill Noall is outside the grants policy, but could be funded by the Cyrill Noall Trust Fund.

Recommendation: that a grant of £200 be awarded to the Friends of St Ives Library, for the purposes set out in the grant application, to be awarded from the Cyril Noall Trust Fund.

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Application: Bernard Leach (St Ives ) Trust Ltd

Councillor Isaacs declared a Prejudicial Interest in this item as a management board member and withdrew from the meeting during its consideration.

Consideration: support for the Leach Pottery event.

Recommendation: that a grant of £100 be awarded to the Bernard Leach (St Ives) Trust, for the purposes set out in the grant application.

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Application: St Ives Harbour Swimming Association

Councillor Mrs Tanner declared a Prejudicial Interest in this item as a member of the St Ives Harbour Swimmers, and withdrew from the meeting during its consideration.

Consideration: valuable community event.

Recommendation: that a grant of £100 be awarded to the St Ives Harbour Swimming Association, for the purposes set out in the grant application, subject to receipt and approval of accounts.

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Application: St John Ambulance

Consideration: the group's ongoing support for events in the local community and the value of the service provided.

Recommendation: that a grant of £250 be awarded to the St Ives division of the St John Ambulance, for the purposes set out in the grant application.

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RESOLVED – that the awards of grants, as set out above, be approved.

36. ISLAND CHAPEL DONATIONS

Following consideration of the Clerk's report on the recommended charities agreed by the Chapel volunteers for the use of the available proportion of St Nicholas Chapel donations, it was

RESOLVED – that the sum of £275 each be awarded to the St Ives Fishermen's Christmas Lights, Cornwall Air Ambulance and St Julia's Hospice.

37. NEIGHBOURHOOD WATCH SCHEMES – INVITATION FOR TOWN COUNCIL TO SPONSOR SIGNS

Following consideration of the Clerk's report on the request from the Neighbourhood Police Team for the Town Council to sponsor Neighbourhood Watch signs at a cost of approximately £10 each, it was

RESOLVED – that the Town Council will sponsor Neighbourhood Watch signs for schemes within the parish.

38. APPOINTMENT OF COUNCILLORS TO COMMITTEES

Following the recent election of Councillors Laity and Miss S Tanner to the town council, it was

RESOLVED – that Councillor Miss S Tanner be appointed to the Planning Committee and Councillor Laity be appointed to the Environment Committee and to the Community and Amenities Committee.

39. APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES

After consideration, it was

RESOLVED – that existing appointments to outside bodies be confirmed and that Councillor Fry be appointed as the deputy member for the St Ives Area MCTI Management Group.

40. PROPOSED AMENDMENT TO STANDING ORDERS

It was proposed and seconded to amend Standing Order 58 so that the quorum of a committee or sub-committee shall be one third of its members, with a minimum of three members.

In accordance with Standing Order 106, the Chairman declared that this item would stand adjourned without discussion to the next ordinary meeting of the Council.

41. QUEEN'S AWARD FOR VOLUNTARY SERVICE

Information on the Queen's Award was circulated and it was noted that nominations were requested by the end of September.

RESOLVED – that this item be deferred to the next scheduled meeting of the Council.

42. CITIZEN OF THE YEAR AWARDS FOR ST IVES

The Mayor put forward a proposal to introduce Citizen of the Year Awards for the Parish of St Ives, to recognise the voluntary contributions made by individuals throughout the community.

RESOLVED – that the Town Council would hold an annual Citizen of the Year and a Young Citizen of the Year Award, with nominations to be invited through the press and the Mayor and Deputy Mayor to form the Panel.

43. VENUE FOR COMMUNITY AND AMENITIES COMMITTEE MEETINGS

Councillors noted the Clerk's update report on the committee meetings held at alternating venues around the parish in which it was concluded that the meetings had proved a useful connection between the town council and local communities and that they had proved most beneficial when there were local issues with public interest.

RESOLVED – that the Community and Amenities Committee meetings revert to being held in the Committee Room at the Guildhall and that the committee organises a well-publicised open forum meeting in Lelant, Carbis Bay and Halsetown each year, dedicated to issues in each area.

44. APPROVAL FOR USE OF SEAL OF THE COUNCIL

In accordance with Standing Orders the Clerk sought the approval of the Council for the use of the Council Seal for the Museum Trustees document and for the Lease document for the Trowan allotment site.

RESOLVED – that the Seal of the Council be used for the purposes set out above.

45. COMMITTEE RECOMMENDATIONS

The recommendations of the following committee were considered:

- Resources Committee – R6: Recommendation that the Risk Management document, as amended, be adopted.

RESOLVED – that the recommendations of the committees listed above be approved.

46. COMMITTEE MINUTES

The Minutes of the following committee meetings had been circulated prior to the meeting:

Planning Committee – 27 May and 24 June 2010  
Resources Committee – 17 June 2010

RESOLVED – that the Minutes referred to above be approved and adopted.

47. REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES

Councillor Fry reported on a recent update from the Hayle Harbour Advisory Group that the dredging

application had been withdrawn pending further discussion and that the application would then be submitted to the marine management office. The Town Council would still be a consultee.

Councillor Mrs Watson circulated an update on the West Cornwall CCTV Interest Group.

48. CORRESPONDENCE

All correspondence circulated was received and noted.

49. SCHEDULE OF ACCOUNTS

The Schedule of Accounts was circulated and it was

RESOLVED – that

- (1) payments made since the last meeting totalling £26,507.29 be approved; and
- (2) the accounts listed totalling £1,340.92 be paid

50. EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

51. ACTIVE PARTNERING UPDATE (Paragraph 3)

The Clerk had circulated a report prior to the meeting which provided an update on the work of the Active Partnership Panel to date. Councillor Mrs Symons expressed the wish to be fully involved in discussions as they were relevant to her respective roles as a town councillor and as the relevant Cabinet Portfolio Holder.

Following discussion, it was

RESOLVED – that the work towards a place package to include the Guildhall and public toilets be endorsed, with the package to include sufficient income generating elements to be viable.

52. ST IVES TOURIST INFORMATION (Paragraph 3)

Following the presentation and discussion earlier in the meeting, it was

RESOLVED – that a Panel would be established to move forward the work of the Town Council in securing a Tourist Information service for St Ives in the future, with the Panel members to be Councillors Laity, Mrs Watson, Mrs Symons, Nicholls, Miss S Tanner and Isaacs.

53. ST IVES DAY CENTRE (Paragraph 3)

Councillors Mrs Watson, Mrs J Tanner, Laity, Tulley and Miss S Tanner each declared a Prejudicial Interest in this item, as detailed at Minute 27, and withdrew from the meeting during consideration of this item.

In accordance with usual practice, Councillor Mrs Symons was invited to chair the meeting for this item as the most longstanding Councillor.

RESOLVED – that Councillor Mrs Symons chair the meeting for this item.

In accordance with the resolution made at Minute 25, Councillor Mrs Watson was permitted to address the Council in her capacity as Chairman of the Trustees of St Ives Day Centre. She set out the reasons for the Trustees decision to hand back the keys to the Day Centre to Cornwall Council, in accordance with advice from Cornwall Council's Estates Manager. She reported that the clients now attended Haye Day Centre and had settled in, and that the staff had found other jobs and were satisfied in their new positions. Councillors were also advised of plans for the remaining finances held by the St Ives Day Centre Trust, including some funds which had been due but had not been guaranteed until recently.

After making her statement, Councillor Mrs Watson withdrew from the meeting for the remainder of this item.

Councillor Isaacs requested that it be recorded that he was opposed to the closure of the Day Centre.

RESOLVED – that the Town Council agree to the two requests made by the Day Centre Trustees:

1. that if there is any residue of the £6,000, which is to be donated to Hayle Day Centre solely for the purpose of transport for clients from the Parish of St Ives, remaining by August 2015, the Town council will receive the balance and distribute it equally amongst local organisations catering for the elderly in the Parish of St Ives; and
2. that the Town Council hold the residue of funds from the St Ives Day Centre for the use of the new steering group, provided they become a registered charity with a constitution which includes criteria for helping the elderly of the Parish of St Ives. If this money has not been used by 1 February 2011, it is to be given to Hayle Day Centre.

The Clerk advised that questions had been raised regarding the lease arrangements for the St Ives Day Centre and whether the keys should be handed to Cornwall Council or to St Ives Town Council.

In the interests of working to achieve the best outcome for the elderly and to avoid potential costly legal fees, it was

RESOLVED – that questions regarding the lease arrangements between the Day Centre Trustees, the Town Council and Cornwall Council would not be pursued.

54. ST IVES MAP (Paragraph 3)

Councillor Fry declared a Prejudicial Interest in this item as a business associate of the company concerned.

Councillors considered the report circulated by the Clerk and noted that as a result of further negotiations the sum due to be paid had been reduced to £400.

RESOLVED – that the sum of £400 be paid for the map preparation works set out in the report.

55. MARKET HOUSE – TENANCY UPDATE (Paragraph 3)

Councillors noted the update report and

RESOLVED – that the tenants of the shop unit reported upon be contacted and advised that it is the expectation of the Town Council that their tenancy issues be resolved and for future rent payments to be made promptly in accordance with the terms of their lease.

Meeting closed at 10.02 pm

Chairman